



शिक्षण प्रसारक मंडळी, पुणे  
**R. A. Podar College of Commerce & Economics**  
**AUTONOMOUS**  
Matunga, Mumbai - 400 019  
An 'A+' Institution as Accredited by NAAC  
Certified as 'Best College' by University of Mumbai  
Tel.: 2414 3178 • Fax: 2414 1964 • E-mail: info@rapodar.ac.in  
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## **Research Policy at Podar College**

### **1. Introduction:**

R. A. Podar College is one of the pioneering HEI which had a fully functional research center as early as 1965. After a break, due to the demise of our former principal and Research Guide Shri.G.P.Palekar, the Ph.D. center became active in 2009. In short, The College has been a pioneer in promoting and supporting research activities. The College is committed to cultivating research culture and nurturing the same amongst the faculty and students. Currently the college is known for taking initiatives to promote research not only within college but also outside. Currently the college has 3 recognized research guides and conducts 3 PhD programmes. With a fairly well established set up the college has been conducting and supporting research initiatives of the staff by encouraging them to take up major and minor research projects funded by various external agencies. The research policy aims to support the research initiatives at the institutional level. The policy initiatives require a committee to formulate policies and suggest the operational systems.

### **2. Constitution of the Research Committee**

A well-balanced Research Committee plans and oversees the operational aspects of Research while Research and Development Cell implements the plans, such that the objectives are achieved.

The research committee prepares broad guidelines for channelizing the research talent and strengthening research culture.

#### **The committee shall comprise of**

1. Principal -chair Person
2. Vice Principals
3. Prof.-In- charge -PG programmes
4. Senior Faculty from Accountancy department

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5. Senior Faculty from commerce department
6. Librarian
7. Office Superintendent

### **3. Role and Functions of the Research Committee**

1. The College Research committee shall form sub committees as and when required.
2. The committee should sensitize and promote research initiatives amongst the faculty and students by way of conducting competitions, lectures, expert talks etc.,
3. The committee need to study and recommend research opportunities for the faculty and students.
4. The committee need to identify external funding agencies and give suitable recommendations for soliciting research funds
5. The committee also need to recommend to the principal about any seed money requirements irrespective of the amount and extent of financial support.
6. The committee need to monitor and report the progress of research activities at the campus
7. They committee should encourage by inviting research proposals from time to time, screen them and guide for operationalizing the same.
8. The committee should encourage faculty and students to publish their research work in reputed journals in India and abroad.
9. Promote ethical aspects of research.
10. Augment research related resources including subscription to databases, software and other materials.

The members of the subcommittee meet regularly and share their inputs with the apex committee. All critical decisions such as budget estimates, examination of research proposals for recommendation to the funding authorities etc., are decided by the research committee.

The committee in line with the philosophy has prepared a research policy and ethical code of

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conduct. The code and policy is as follows:

#### **4. Ethical Code of conduct**

##### **4.1 Professional and personal integrity of Researchers**

- Researchers have the responsibility to be aware of their duties as Researchers.
- The Research should focus on common good and should contribute towards the existing knowledge base.
- The research shall obey the common legal procedure of the country and never go against larger public interest.
- Zero tolerance shall be the norm towards Plagiarism
- Researchers during the tenure of their research should optimally use the resources available with the research center.

##### **4.2 General Principles**

- Responsible research shall be encouraged and supported.
- There shall be a climate of mutual support and understanding
- Knowledge sharing shall be the key element amongst researchers.

##### **4.3 Management of Research Data and Primary Materials**

- Managing the research data shall be the sole responsibility of the researchers
- Researchers shall use the research related library resources by following the standard procedure of the Podar college library
- The researchers are eligible to access the e databases by following the due procedure after becoming the member of the library
- Membership in Podar college library shall be as per procedure and at the discretion of the management
- Researchers need to avoid situations of irretrievability of the data on the computers



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operated by them

- Keep clear and accurate records of the research.
- Comply with confidentiality or privacy obligations.

#### **4.4 Publication and Dissemination of Research Findings**

- Any publication having reference to the name of the college require prior permission from the committee.
- Collection of information and dissemination of the same in the college premises needs valid authorization.
- As a policy friends and acquaintances may not be entertained without proper intimation at the Research cell.
- Authors must ensure that all those who have contributed to the research, such as research students and assistants and technical officers, are properly acknowledged.

#### **5. Conclusion**

This policy document has been approved by IQAC and is functional since the time it became operational. The authors of this policy document have considered the needs and requirements of the possible stakeholders who may use them.